Pursuant to Article 21, Paragraphs 1 and 2 of the Law on National Qualifications Framework of the Republic of Serbia (“Official Gazette of RS”, no. 27/18) and Article 43, Paragraph 1 of the Law on Government (“Official Gazette of RS”, no. 55/05, 71/05 – corrigendum, 101/07, 65/08, 16/11, 68/12 – CS, 71/12, 7/14 – CS, 44/14 and 30/18 – state law),

The government hereby adopts

**DECISION**

**On the establishment of Sector Skills Council for Business Administration**

“Official Gazette of RS”, no. 104 dated 28th December 2018, 57 dated 9th August 2019

1. Sector Skills Council for Business Administration (hereinafter: the Sector Skills Council) is hereby established, in the field of: accounting and taxes, and/or maintaining, auditing and recording of financial transactions, including the management, finance, banking and insurance, in addition to the control and monitoring of the financial sources of organizations, institutions and individuals, as well as the provision of financial services at corporate and individual levels, as well as marketing and advertising, to cover promoting of the exchange of goods and services between organizations and/or individuals, advertising, consumer behaviour, market research, marketing, public relations, etc., administration secretary and office management (shorthand, data entry, etc.), with specialized secretarial activities (in the field of medicine, law, accounting, etc.) included where the program contains secretarial work, other than specialized assistants.

2. Sector Skills Council tasks shall be to:

1) review the existing and identify any required qualifications in the sector;

2) identify the qualifications that need to be updated;

3) identify the qualifications that no longer reflect the sectoral requirements;

4) make decisions about the draft qualifications standards made within the sector;

5) provide opinion about expected outcomes of knowledge and skills within the sector;

6) promote dialogue and direct cooperation between labour market and education;

7) promote opportunities for education, training and employment within the sector;

8) identify opportunities for adult learning within the sector;

9) discuss implications of national qualifications framework within the sector;

10) propose lists of qualifications per levels and types, that may be acquired by the recognition of prior learning;

11) perform other activities in accordance with the Law on National Qualifications Framework of the Republic of Serbia.

3. The following members of the Sector Skills Council shall be appointed for five-year terms:

1) proposed by the Serbian Chamber of Commerce and representative Employers’ Associations:\*

(1) Dragan Milivojević - Marketing and Advertising;\*

(2) Igor Mladenović - Management, Finance, Banking and Insurance.\*

2) At the proposal of professional chambers or associations:\*

(1) National Academy of Public Administration - Snežana Antonijević;\*

(2) HRM Services - Dragana Janković;\*

(3) Associations of Independent Judicial Experts and Real Estate Appraisers - Milić Đoković;\*

(4) Chambers of Certified Auditors - Mihailo Lazarević;\*

(5) Serbian Society of Appraisers - Slađana Popović;\*

(6) Association of Serbian Banks - Sladjana Sredojević;\*

(7) National Association of Valuers of Serbia - Ivan Stanojević;\*

(8) Association of Serbian Insurers - Branko Damjanović.\*

3) proposed by the Council for Vocational and Adult Education - Marčela Vuinac Obućina.

4) at the proposal of the University Conference and the Conference of academies and higher education institutions:

(1) Prof. Vladimir Jovanovic, PhD - CONUS;

(2) Prof. Nikola Radivojevic, PhD, CAASS.

5) at the proposal of the National Employment Agency - Ljiljana Lutovac.

6) at the proposal of:

(1) Ministry of Education of Science and Technological Development - Vesna Fabian;

(2) Ministry of Labour, Employment, Veterans and Social Affairs - Ljiljana Mirić Stanković;

(3) Ministry of Finance - Milesa Marjanović;

(4) Ministry of Public Administration and Local Self-Government - Ivana Savićević;

(5) Ministry of Youth and Sports - Ana Samardžić. \*

7) at the proposal of the association of professional schools:

(1) Zorica Maravić, Union of Economic, Legal and Administrative, Trade, Tourism and Hospitality Schools of Serbia.

8) proposed by the representative trade unions:

(1) *Sindikat Uprave Srbije* – Serbian Administration Trade Union:

- Mirjana Bjelobaba;

(2) Independent trade union of employees of banks, insurance companies and other financial organizations of Serbia:

- Jelena Pejic;

(3) Confederation of Free Trade Unions:

- Dragan Marjanović.

9) proposed by the Institute for Improvement of Education - Radiša Mikarić.

Members of the Sector Skills Council referred to in Para 1, Items 3), 5) and 6), subitems (1), (2) and (5) and Item 7) and 9) of this Item, take part in the work of Sector Skills Council in all fields of operation of the Sector Skills Council referred to in Item 1 hereof.\*

Members of the Sector Skills Council referred to in Para 1, Items 4) and 8), shall rotate on equal terms in all fields of the Sector Skills Council work, in the sequence defined by the Rules of Procedure of the Sector Skills Council.

Members of Sector Skills Councils referred to in Para 1, Item 1), 2) and Item 6) subitems (3) and (4) of this Item, take part in the work, in the field of sectors for which they have been nominated.\*

\*Official Gazette of RS, no.57/2019

4. Members of the Sector Skills Council shall elect a president amongst the line of members taking part in all fields of the Sector Skills Council referred to in Item 1 hereof.

5. Sector Skills Council shall adopt their Rules of Procedure.

6. Annual Report on the work of the Sector Skills Council shall be submitted to the Qualifications Agency, Ministry responsible for education and the government, no later than by 1st March of this year, for the previous calendar year.

7. Administrative and technical support to the Sector Skills Council shall be provided by the Qualifications Agency.

8. Members of the Sector Skills Council and expert teams shall be entitled to receive remunerations for their work in the amount established by the Government.

9. This Decision shall enter into force on the eighth day as of the date of its publishing in the “Official Gazette of the Republic of Serbia”.

05 no. 02-02-12728/2018

Belgrade, 27 December 2018

**Government**

Prime Minister,

**Ana Brnabić, signed**