Pursuant to article 26, paragraph 2 of the Law on National Qualifications Framework of the Republic of Serbia ("Official Gazette of the Republic of Serbia", No. 27/18 and 6/20),

Minister of Education, Science and Technological Development passes this

## RULEBOOK

**ON THE CONTENT AND FORMAT OF THE INITIATIVE FOR THE DEVELOPMENT AND ADOPTION OF QUALIFICATION STANDARD**

**Article 1.**

This Rulebook determines the content and appearance of the initiative form for the development and adoption of qualification standard – an elaborate on justification of the qualification and the initial proposal for the qualification.

The form referred to in paragraph 1 of this Article is printed in Annex 1 to this Rulebook and forms an integral part thereof.

## Article 2.

This Rulebook shall enter into force on the eight day its publishing in the "Official Gazette of the Republic of Serbia".

Number 110-00-00106/2020-18

In Belgrade, March 30, 2020

Minister,

Mladen Šarčević

ANNEX 1

THE FORM OF

STUDY ON THE JUSTIFICATION OF THE QUALIFICATION

|  |  |  |
| --- | --- | --- |
|  | **1. Information about proposer:** |  |
|  | Title |  |
|  |  |  |
|  | Activity – predominant and secondary |  |
|  |  |  |
|  |  |  |
|  | TIN |  |  |
|  | Street, municipality, city |  |
|  |  |  |
|  |  |  |
|  | Website |  |  |
|  |  |  |  |
|  | Authorised person |  |  |
|  |  |  |  |
|  | Contact person |  |  |
|  |  |  |  |
|  | E-mail address |  |  |
|  |  |  |  |
|  | Contact phone number |  |  |
|  | **Proposer’s references regarding the proposed qualification:** |  |
|  |  |  |
|  |  |  |  |

|  |  |  |
| --- | --- | --- |
|  | **2. Basic qualification data:** |  |
|  |  |  |
|  | Title |  |  |
|  |  |  |  |
|  | Level and type  |  |  |
|  |  |  |  |
|  | ISCED 13-F sector |  |  |
|  |  |  |  |
|  | Prerequisites for acquisition  |  |  |
|  | **Brief description of the qualification** |  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
|  | **3. Explanation of qualification:** |  |
|  | Brief description of the purpose, i.e., the answer to why the qualification is needed |  |
|  |  |  |
|  | Link of the proposed qualification with the existing qualifications  |  |
|  |  |  |
|  | Qualification needs assessment |  |
|  |  |  |
|  | Involvement of partners in the development of the initiative |  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
|  | **4. Brief analysis of existing related qualifications from three countries:** |  |
|  | *This element is optional* |  |
|  |  |  |
|  |
|  |
|  |
|  |
|  |  |  |

**INITIAL PROPOSAL for**

**QUALIFICATION STANDARD**

|  |
| --- |
| **BASIC CHARACTERISTICS OF THE QUALIFICATION** |
| Title of the qualification |  |
| NQFS level  |  |
| Field of work/Area and field of education  |  |
| Type of qualification |  |
| Duration of education /training program |  |
| Scope of the program expressed in credit points |  |
| Preconditions for acquiring the qualification |  |
| Method/Forms of learning  |  |
| **RELEVANCE OF THE QUALIFICATIONFOR EMPLOYMENT AND CONTINUATION OF EDUCATION** |
| Occupation/s: |  |
| Description of work | Duties | Tasks |
|  |  |
|  |  |
|  |  |
| Extreme conditions and exposure to risks when performing duties and tasks |  |

|  |
| --- |
| **PROPOSED LEARNING OUTCOMES** |
| **Competence 1** |  |
| Knowledge |  |
| Skills |  |
| Abilities and attitudes |  |
| **Competence 2** |  |
| Knowledge |  |
| Skills |  |
| Abilities and attitudes |  |
| **Competence ...** |  |
| Knowledge |  |
| Skills |  |
| Abilities and attitudes |  |